



12th February 2020

Dear Parents and Carers

## Parent Teacher Partnership!

Parents and Carers of children in **Kinder to Year 6** are invited to attend a **10 minute 'Meet and Greet' session** with your child's teacher to pass on information you feel will support your child's well-being and learning this year and to ask any questions you may have.

In addition you are invited to complete an **online questionnaire** for the teacher prior to the 'Meet and Greet' session noting your child's strengths, areas of interest and areas for support.

A **Grade Information Overview** has been emailed home to you earlier this week detailing organisation, curriculum, home learning and other special considerations for the Grade.

Parents and carers of students with additional needs have been contacted by the Additional Needs team to organise a Personalised Planning meeting with their child's teacher and Additional Needs Teacher (ANT) in the coming weeks. There is no need for these parents/carers to attend a general Meet and Greet session as well.

The following is a timeline which will guide this process:

1. **Today** - Please go to the link [www.schoolinterviews.com.au](http://www.schoolinterviews.com.au) and follow these simple instructions to book a suitable 10 minute time slot to meet your child's class teacher on your choice of the available times between Monday 24th to Friday 28th February. Please ring the Office if you have difficulty accessing the site. Bookings will close at 3:00pm on Friday 21st February.





2. **Today** - Please follow this second link <https://forms.gle/vpwAFecJ2D3dncZY6> to complete a short questionnaire which will allow you to share information about your child prior to your 'Meet and Greet' time. Please complete this by 3:00pm on Wednesday 19th February in readiness for your meeting.
3. **This week** – Term 1 2020 Grade Overview has been emailed home to you.
4. **Monday 24th to Friday 28th February** – 'Meet and Greet' times. If the time you have booked is outside class lesson times please wait outside your child's classroom at the allocated time you have booked. If you have booked a time during class lesson times please arrive at the school office a few minutes prior to the allocated time you have booked and the Aunties will direct you to where your meeting will take place.

We hope this opportunity will allow a more personal opportunity for you to share information and clarify any areas where there may be some uncertainty. Parent-Teacher Interviews will be scheduled after the Semester 1 Reports go home towards the end of Term 2 this year. **It is important to keep in mind this Meet and Greet session is a short meeting for you to meet personally with your child's teacher. If there is any reason you would like to discuss something at length, it will be necessary to plan a follow-up meeting.**

Please know that outside of these formal invitations to discuss your child's learning and well-being, you are most welcome to contact the class teacher throughout the year to arrange a meeting at any time.

Kind regards

A handwritten signature in cursive script that reads "Koning".

Tess Koning  
Principal